

Women Institute of Technology, Dehradun

Minutes of the Second Meeting of Board of Governors (BOG) held on 11th October, 2018
(Thursday) at 04:30 PM at IRDT, Survey Chowk, Dehradun.

The meeting of BOG for the Women Institute of Technology, Dehradun was held under the chairmanship of Shri Om Prakash, IAS, Vice-Chairman who was authorised to chair by the chairman, BOG as he could not make it to the meeting. The following were present:

1.	Shri Om Prakash, IAS	Vice Chairman
2.	Dr. Iqbal Ahmad	Member
3.	Dr. Anita Rawat, Registrar UTU	Member
4.	Ms. Sonia Garg	Member's Nominee
5.	Dr. G. S. Tomar, Director IHET, THDC, Tehri	Member's nominee
6.	Mr. Anil Kumar Chawla, AGM, THDC Ltd	Member
7.	Mr. Kaushik Chongder	Member's nominee
8.	Mr. M. P. S. Chauhan	Special Invitee
10.	Dr. Alaknanda Ashok	Member Secretary

2.1. Member Secretary of BOG welcomed the Chair, other members and invitees present in the meeting. She also welcomed Prof. Swapan Bhattacharya (ex-Director, NIT Durgapur and NIT Suratkal) and introduced him to all BoG members who was on a visit to the institute as a mentor appointed by NPIU to monitor different activities of the institute under TEQIP-III.

2.2 The minutes of the first BOG meeting were confirmed unanimously.

2.3. The discussions/ decisions on various agenda items in the second BOG meeting are as follows:

Action Taken Report on First BOG Meeting

1.2 Adopting Bye Laws, Recruitment rules and leave rules and forwarding these rules to state government for statutory approval.

The work is in progress at Government level.

1.6 Adopting of Budget and approval of expenditure for next financial year 2018-19

The budget shall be presented to BoG after approval of Financial Committee of the Institute. A reminder of Rs. 30 Lakh support money approved for the institute will be sent to the Board of Technical Education of State Govt.

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1.13 Approval of Accounts officer for institute

The proposal shall be sent again to the Finance department of the Government of Uttarakhand.

1.21 Approval of sports ground, sport facilities and maintenance of premises

The BOG was of the opinion that separate entry should be provided and a meeting of officials from Government and University to be convened for provisioning the facility.

2.4 Handing over of entire building of WIT by UTU is still pending at university level and other issues

Director and Registrar UTU were requested to get PLA money released so that the building is completed as early as possible. Additional Secretary may be approached to short out the issues.

2.5 Illegal possession of institute documents- files, students attendance Registers, library books, etc.

BOG directed that the matter be resolved at institute level and inform Supreme Court accordingly.

2.6 Approval to conduct new contract process for the contractual faculty already on contract in the institution

The BoG advised to get posts for the faculty created/approved and then follow the procedure. Till then they may be allowed to teach as guest faculty protecting their salary.

2.7 Approval for the advertisement for the senior positions and Selection committee for the selection of institute faculty/employ after the post creation by the State Govt.

The BoG approved the advertisement for the senior positions after the creation/approval of the posts by State Govt. The reservation of the posts should be as per the cadre level. However, the same needs to be consulted with the Nyaya Vibhag of State Government.

2.8 Changes in TEQIP III Procurement and Action Plan (Revised)

The BoG approved the revised TEQIP III Procurement and Action Plan.

2.9 BOG member-Nomination

The Director of the mentor institute may be inducted in the BoG on the approval of State Government. The proposal may be sent to the State Govt. for approval.

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2.10 Institute's expected financial Budget

The expected financial Budget should come via the financial committee with proper justification.

ITEMS to be Ratified

2.11 Lawyers fees

The BOG approved the lawyer's fees of the institute as well as the Director as private party for the various cases going on in Hon'ble High Court & Supreme Court through institute funds.

2.13 Action taken as per the inquiry committee report in case of Mrs. Sunita Chandel

The BoG accepted the committee report and said that action should be taken as per law.

2.14 List of Expert / visiting / Adhoc/Guest faculty engaged in the institute

The BoG approved the list of Expert / visiting / Adhoc/Guest faculty engaged in the institute and the honorarium as per norms decided in the first BoG meeting.

2.16 List of activities done so far in the institution

The efforts done by the Institute were appreciated by the BoG. Dr. Iqbal Ahmed, Director, Technical Education suggested to have more virtual class rooms, more practical training based on industry requirement and hands-on training by industry people.

ITEMS for Reporting

2.18 Finance audit report

The BoG directed to report in next BOG meeting after approval of the finance committee.

2.22 MOU signed between WIT Dehradun and Industrial Association of Uttarakhand.

The efforts done by the Institute were appreciated by the BoG. The Chairman of the meeting advised to have MOUs with individual industries which are relevant.

2.23 AICTE visit at the Institute

The BoG suggested that the deficiencies as mentioned in AICTE report should be seriously sorted out.

2.24 Performance audit – report

The performance audit should be main agenda point hence deferred.

2.12 The candidates selected through the scrutiny process as per the directions of the Hon'ble Supreme Court

changed from ratification to reporting point in agenda. The report was put before the BOG.

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The Chairman of the BOG concluded the meeting by stating that all members of BOG must put in their best efforts and support the institute to develop the institute as the role model of the state as this is the only girls' technical institute of its own kind in Uttarakhand created by the state. The meeting ended with vote of thanks to the chairman and all members present.

Alaknanda Ashok

(Dr. Alaknanda Ashok)

Member Secretary

Date: 11.10.18

Om Prakash

(Shri Om Prakash)

Vice Chairman

Date: 11.10.18