

## **Women Institute of Technology, Dehradun**

### **Minutes of the Online Thirteen Meeting of Board of Governors (BoG) held on 15<sup>th</sup> March, 2021 (Monday) at 04:00 PM at Secretariat, Dehradun.**

The aforementioned thirteen meeting of BoG for the Women Institute of Technology, Dehradun was held under the chairmanship of Dr. Amita Dev. The following members and special invitees participated in the meeting:

1.	Dr. Amita Dev	Chairperson
2.	Mrs. Radha Raturi, IAS	Vice Chairperson
3.	Ms. Jharna Kamthan, PCS	Special Invitee
4.	Prof. K.K. Shukla, Director, NIT-Jamshedpur	Member
5.	Shri Hari Singh, Director, Technical Education	Member
6.	Dr. Lalita Goyal	Member
7.	Dr. Ajeet singh	AICTE Nominee
8.	Mr. R.P. Gupta	Vice-Chancellor UTU Nominee
9.	Prof. Alaknanda Ashok, Dean, COT, Pantnagar	Special Invitee
10.	Prof. Manoj Kumar Panda, SPA, SPIU, UK	Special Invitee
11.	Mr. Shriprakash Tiwari	Special Invitee
12.	Mr. Prakash Paliwal	Special Invitee
13.	Prof. R.P.S. Gangwar	Member Secretary

**13.1** Prof. R.P.S. Gangwar, Director, WIT and the Member Secretary of BoG welcomed respected Chairperson and Vice-Chairperson, Hon'ble other members and invitees present in the meeting.

**13.2** The minutes of the Twelfth BoG meeting held on 14<sup>th</sup> December, 2020 were confirmed unanimously.

**The discussions/ decisions on various agenda items discussed in the Eleventh BoG meeting are as follows:**

**13.3 Compliance / Action taken report as per decision taken in the Eleventh Board of Governors meeting**

**2.4 Handing over of entire building of WIT by UTU is still pending at university level and other issues**

The BoG advised that the Additional Secretary, Department of Technical Education, should again recall/take a meeting with UPRNN and WIT.

**3.13 UPRNN/UTU pending works in the new WIT building, pending payment and other issues.**

The Chairperson, BoG advised that the institute should get a completion certificate and utilization certificate from the UPRNN before the final payment.

- 6.4 Adoption of AICTE notification recommendations to revise institute regulation 2018.**  
The Section Officer, Department of Technical Education informed that revised institute regulation 2018 is in the final stage and ready to put in the upcoming Vidhansabha for approval.
- 6.8 Girls hostel for WIT students.**  
The Section Officer, Department of Technical Education informed that the proposal has been sent to the Department of Samaj Kalyan and in process.
- 6.10 Correction in electric load distribution of building done by Construction Company.**  
The Registrar UTU suggested that the amount of the partial work got done by the institute will be cuttled down from the amount to be paid to the UPRNN from the UTU as this work is in the scope of works to be done by Nirman Agency (UPRNN). BoG noted and apprised.
- 6.11 Additional Administrative posts of WIT. (As per AICTE norms).**  
BoG Apprised.
- 7.4 Hand holding/ Financial support for Institute.**  
The Section Officer, Department of Technical Education informed that the proposal has been sent to the Department of Finance and in process.
- 13.4 TEQIP-III Action plan for Quarter-4 (January to March 2021).**  
Approved.
- 13.5 Request for opening of Contributory Provident Fund (CPF) Account and avail the medical facilities for thirteen regular employees.**  
BoG advised Institute to prepare a proposal regarding withdrawing the salary of the regular employee of the institute from the treasury office of the State Government. Once the salary will come from the treasury office of the State Government after that Contributory Provident Fund (CPF) can be opened for all thirteen regular employees.
- 13.6 Request for increment in the salary of TEQIP-III office Staff.**  
The BoG advised that Institute should provide 5% annual increment in the salary of TEQIP-III office staff from their date of joining. The BoG recommends the award of proposed increment subjected to approval of NPIU.

#### **ITEMS for Reporting**

- 13.7 Internal Audit report TEQIP-III from April 2020 to September 2020.**  
Apprised and Approved.
- 13.8 Continuation of Regular posts for the financial year 2021-22.**  
Apprised and Approved.



**13.9 Recovery from Mrs. Sunita Chandel, Ex-employee of WIT.**

BoG advised the Institute to meet District Magistrate (DM), Dehradun and request him to release a recovery certificate to Mrs. Sunita Chandel, and also follow-up for the next stage.

**13.10 Joining of Sweeper.**

Apprised and Approved.

**13.11 Expenditure booked in wrong component/head of PFMS under TEQIP-III**

Apprised and Approved.

**13.12 Request for the reimbursement of Ph.D. fees for Regular faculty/TEQIP faculty members.**

Apprised and Approved.

**13.13 Director's leave.**

Apprised and Approved.

**13.14 Any other point with the permission of the chair.**

**1. Continue the service of Institute's lawyer (Mr. Abhijay Negi) for handing the cases in the Hon'ble High Court.**

BoG recommended and gave the service extension of the Institute's lawyer (Mr. Abhijay Negi) for the next 6 months from February 2021 subject to the condition that Mr. Abhijay Negi will not go against the State Government in the Hon'ble High Court.

**2. Request letter of TEQIP-III faculty members.**

BoG advised that the institute can offer guest faculty and visiting faculty on lecture basis to the existing TEQIP-III faculty members in the Institute subjected to requirement of the department and against vacant posts.

The Vice-Chairperson, BoG refused her remuneration and donated for WIT students for their Scholarship and requested to give laptops to any financially weak and bright students. Also, The Vice-Chairperson, BoG instructed Mr. R.P. Gupta, Registrar, UTU to appoint Mrs. Kavita Nabilal, Finance Controller, UTU as a Finance Controller WIT as well so that she can help the financial activities of WIT. Dr. Lalita Goyal, Member, BoG advised to make PPT also. Dr. Alaknanda Ashok, Special Invitee, BoG advised to discuss the financial status/ matter of the institute from the next time. The meeting ended with a vote of thanks to the Chairperson and all members present.

  
(R.P.S. Gangwar)  
Member Secretary  
Date:15-03-2021

(Amita Dev)  
Chairperson  
Date:15-03-2021

  
(Radha Raturi)  
Vice-Chairperson  
Date:15-03-2021