

## Women Institute of Technology, Dehradun

### FORMAT OF APPLICATION FOR NON-TEACHING POSITIONS

Affix the latest  
Passport Size

(Applicant is requested to type the information in the following format, and can add more lines in the format wherever required)

Details of Payment:

DD No..... Date ..... Amount.....

#### 1. General Information of Applicant

POST APPLIED FOR	
Name (in Capital Letter)	
Father Name (in Capital Letter)	
Date of Birth (Day/Month/Year)	
Correspondence Address	
Permanent Address	
Phone No.	Mobile No: Landline No:
Email	
Category(Attach Proof)	SC/ST/OBC/EWC others: .....

#### 2. Educational Qualification (In chronological order from latest to High School ) (with supporting documents)

S.No	Qualification	Institute/Board/ University	Year	Subject (s) Topic(s)	%/Grade Achieved	division	Encl No.
1	PG						
2	UG						

3	Intermediate						
4	High school						
5	other						

3. Detail of Experience possessed (do not include Experience below 6 months): (with supporting documents)

S.No	Post held	Pay Scale	Organisation/ University	Duration		Experience in (Years and Months)	Encl No.
				From	To		
1							
2							
3							
4							
5							
6							

4. Consultancy Experience. (with supporting documents)

List & key Consultancy assignments undertaken:

S.No	Client/ Organisation's Name	Nature of Assignment	Duration of Assignment	Amount (Rs)
1				
2				

5. List of Lab works done and the subjects (with supporting documents)

6. List the Equipment and Machines you worked on.

7. Your Strengths (in 100 words)

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**8. Your Vision for the Institute (upto200 words )**

**9. Any other information if you wish to provide:**

I, hereby, declare that all the statements/particulars made/furnished in this application are true, complete and correct to the best of my knowledge and belief. I also declare and fully understand that in the event of any information furnished being found false or incorrect at any stage, my application/candidature is liable to be summarily rejected at any stage and if I am already appointed, my services are liable to be terminated without any notice from the post of .....as per the rules, regulation and other applicable rules of the Institute/Govt.

**(Signature of the Applicant)**

**Place:.....**

**Date:**

**UNDERTAKING**

I ..... working as ..... in  
..... do solemnly affirm and declare the following:-

1. That I have submitted application for the post of .....
2. That there is no inquiry including vigilance inquiry or departmental disciplinary proceeding pending or concluded against me as on date.
3. That the following disciplinary actions have been taken against me in the past.
  - a.....
  - b.....
  - c.....
  - d.....
4. That I have never been prosecuted/kept under detention or bound down/ fined/convicted by a court of law for any offence or debarred/ disqualified by any University/Institute/Public Service Commission from appearing for its examination/ selections.
5. The above facts are true to the best of my knowledge and nothing has been concealed therein.

**Name:**

**Designation:**

**Date:**